

## Workforce/Trades/Apprenticeship Checklist

Remember to check off each item as you complete it in Google Classroom

Milestone	Completion Date
<input type="checkbox"/> Meet with your counselor to confirm interest in joining the workforce	September-October
<input type="checkbox"/> Research careers and training opportunities <input type="checkbox"/> <a href="#">Career One Stop</a>	September - October
<input type="checkbox"/> Begin building a resume <input type="checkbox"/> <a href="#">High School Resume Writing Tips</a>	October
<input type="checkbox"/> Create <a href="#">FAFSA</a> account and <a href="#">FSA ID</a> - <i>This can be done before the FAFSA opens. Expected to open by December 2024</i>	October
<input type="checkbox"/> Attend Financial Aid Night- SVHS Auditorium, 6:00PM	October 23, 2024
<input type="checkbox"/> Meet with counselor to discuss Career Readiness opportunities ----- <input type="checkbox"/> Are you interested in pursuing an apprenticeship? If so, <a href="#">learn more about apprenticeships</a> , <a href="#">type of apprenticeships</a> , and <a href="#">active sponsors</a> . <input type="checkbox"/> If interested in pursuing an apprenticeship, contact your local apprenticeship office <a href="#">here</a> . *Contact the Central NY/Syracuse Office. <input type="checkbox"/> For a list of current apprenticeship opportunities, click <a href="#">here</a> .	October - December
<input type="checkbox"/> Finalize resume and review with your School Counselor	November-February
<input type="checkbox"/> Complete and submit the FAFSA *Shaunte Middleton from Talent Search will be available at SVHS by appointment to help students/families complete the application	December - February
<input type="checkbox"/> Begin to explore local scholarships <input type="checkbox"/> A scholarship list will be posted to the Class of 2023 Google Classroom. It will be updated often so check back weekly!	January-June
<input type="checkbox"/> Complete the Dollars for Scholars application	February-April
<input type="checkbox"/> Attend Work Force Wednesdays - This is a great way to connect with local employers and learn about opportunities in the community!	March-April
<input type="checkbox"/> Schedule a meeting with your Counselor to discuss employment and/or training opportunities after graduation. Come to this meeting with a list of potential employers and job opportunities.	March - April
<input type="checkbox"/> Find and attend at least one Career Fair and or Local Employer Recruitment Event - bring your resume!	March - May

<i>Hint: check with your Counselor, they may know of some events</i>	
<input type="checkbox"/> Apply to identified jobs. Schedule a meeting with your counselor if you need additional help!	April - June
<input type="checkbox"/> Complete an interview. Use <a href="#">this resource</a> to help prepare.	May - June