

Susquehanna Valley Central School District

1040 Conklin Rd., Conklin, New York 13748

Technology Application Plan

District Mission Statement

"The Susquehanna Valley Central School community is committed to providing a caring, equitable environment with high expectations for learning. We encourage the development of critical thinking, self esteem and responsible citizenship."

Years: 2015-2018

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Technology Application Plan

"The Susquehanna Valley Central School community is committed to providing a caring, equitable environment with high expectations for learning. We encourage the development of critical thinking, self esteem and responsible citizenship."

District Information

The Susquehanna Valley Central School District is a suburban school district located just south of Binghamton in Broome County, New York. The district is comprised of approximately 2000 students and 225 teaching and support professionals. The district facilitates four buildings including the High School, the Middle School, Brookside Elementary and Donnelly Elementary.

Board of Education

Robert Strick, *President*,
Mary Haskell, *Vice-President*
Mark Leighton
Jordan Jicha
Ryan Andres
Robert Sullivan
Suzanne Vimislik

Superintendent of Schools

Roland Doig

Assistant Superintendent of Schools

Dr. Renee Stalma

Director of Technology/CIO

Jason Luke

Technology Committee Members 2015-2018

Teddi Black, Elementary Teacher
Kara Giblin, Elementary Teacher
Anthony Ruffo, Elementary Teacher
Marcy Herrick, Middle School Teacher
Kenny Monico

Denise Yeager, Special Education Teacher
Diana Drew, High School Teacher
Nicholas Oetinger, High School Teacher
Sara Gorton, Middle School Teacher

Introduction

This plan is the result of the collaborative efforts of the Technology Application Planning Committee whose members represent a cross section of the school community. The plan reflects a promise to integrate and infuse new and emerging technological capabilities into the Susquehanna Valley Central School District for the purposes of increasing learner access, improving the teaching and learning process, and enhancing the productivity of the district, faculty, staff and students. It was developed on the basic fundamental assumption that implementation of technologies, new and emerging, will result in a finished product or process that is educationally significant. It was the unanimous opinion of the contributors that technology must become an integral part of the education process. Implementation of the plan is on-going and no time for completion is intended. Funding for implementation will be determined on a yearly basis.

Vision

The plan's vision is to advance the use of technology in every aspect of the educational process in order to meet the District's Commencement Goals and Outcomes. The plan will also support and facilitate teaching and learning, information acquisition and management through technology-rich learning environments.

Goals

District-wide advancement of technology is imperative to Susquehanna Valley Central School District's students, parents, community and staff. Technology has become a necessary and effective tool for instruction, staff effectiveness, student achievement, parent involvement, community outreach and the ability of our graduates to compete in the global marketplace.

The Plan is designed to be a living document with regular updates that take into account technology changes. The Plan is also designed to keep pace with rapidly changing technology and provide a framework for planning, implementing, evaluating and re-planning our technology-related work.

The Susquehanna Valley CSD Technology Plan is designed to meet six key objectives:

1. Transform learning spaces and create virtual spaces to allow for the effective use of 21st century skills and tools to improve technology proficiency and prepare all students to be successful members of a global learning community
2. Create a collaborative educational and working environment through using a single tool for email, storage and office suite
3. Provide each 6-12 student with a personal device to increase student engagement, promote greater collaboration, integrate technology seamlessly into curriculum and increase project based learning activities
4. Ensure the effective use of technology to facilitate communication with staff, community and students
5. Provide technology equity for students and staff.
6. Ensure that infrastructure technology resources are accessible, flexible and cost effective to support the expanding needs of the educators and students

Professional Development

In order to integrate technology, professional development must be an ongoing process. Teachers, administrators, technicians and other staff will be offered training opportunities according to their skill level and needs. The Technology Integrators in the individual buildings will provide much of the training. The Director of Technology is a seated member of the Professional Development and Planning team to ensure that technology related training exists in the mandated yearly plan. (Appendix C)

With appropriate professional development and technological support:

- Technology will be integrated into all curriculum areas
- Teachers and staff will use instructional software with ease
- Teachers and staff will demonstrate the use of technology as a research tool
- Technology will become a part of student assessment
- Teachers will use assessment reports to modify instruction
- Teachers and staff will use technology to enhance teacher-parent communication

A major element to consider in the advance of technology use to support the educational process in both instruction and administration is the need to have technology literate staff and students. Below are the targeted core technology competencies. A few of our major initiatives at Susquehanna Valley CSD are a one to one iPad program (6-8 grade) Schoology and Google Apps for Education. As a result, a majority of our professional development work is aligned to these initiatives. These include, but are not limited to:

Professional Development Core Competencies	
Prepare a variety of written communications using a word processor.	All subject areas (K-12); Administration
Use electronic mail and other tools to support collaborative learning and work.	All subject areas (K-12); Administration
Access information from local and remote databases.	All subject areas (K-12); Administration
Use information systems and information following district procedures and policies.	All subject areas (K-12); Administration
Use district administrative applications and accomplish administrative and management tasks as required.	All faculty and staff
Process data and information to create knowledge and support decision-making.	All subject areas (K-12); Administration
Engage in problem solving and structured exploration using modeling, simulation and spreadsheet tools.	All subject areas (K-12); Administration
Prepare content with words, images and sounds using drawing, painting, and interactive multimedia tools.	All subject areas (K-12); Administration

Technology Assessment and Plan

Current Technology

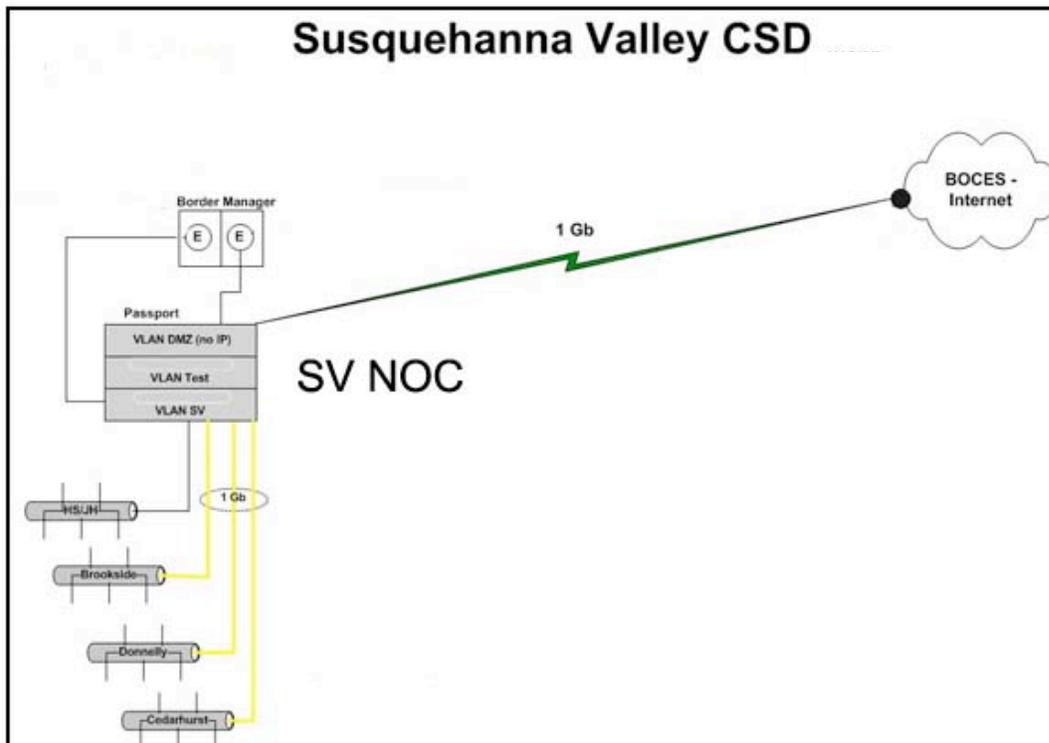
The current instructional technology in place consists of the following:

1. Networked Computers and Labs:
 - HS Lab- 30 computers
 - HS Library- 15 computers
 - HS Technology Ed Lab- 38 computers

- HS Art Lab- 20 computers
- HS Music Lab- 18 computers
- HS Mobile laptop carts- 2
- MS Lab- 50 computers
- MS Library- 15 computers
- MS Technology Ed Lab- 18 computers
- MS Mobile laptop carts- 2
- Elementary iPad carts – 2
- Elementary iPad core area teachers clusters (4 each) – 60
- High School iPad carts – 2
- High School Chromebooks carts - 3
- Middle School iPads – 360 (one to one)
- Elementary Building Labs- 26 computers
- Elementary Building Libraries- 5 computers
- Elementary Building Mobile laptop carts- 2
- Clusters of 2 networked computers in each classroom throughout the district
- Fully equipped distance learning room in the HS

2. Network:

- All buildings are currently wired with Category 5 cable for 10/100 Mbps to the workstation and Multi-Mode Fiber-Optic for 1000 Mbps between wiring closets. The Elementary Buildings are connected to the NOC via a 1Gb Fiber-Optic connection. Internet is provided to the district via a 1Gb connection to the local BOCES.
- Wireless network currently district wide with access points being added to every middle school and high school classroom.



3. Computer Services Staff:
 - Director of Technology/CIO- 1 FTE
 - Network Specialist- 3 FTE
 - Lab Aide- 4 FTE
 - Secretary- 1 FTE

Ongoing Plan:

1. Adoption of Technology Standards for Students.
 - *See ISTE National Educational Technology Standards for Students (in Appendix A).*
2. Continue to integrate technology into instruction via district Professional Development Planning Committee.
3. Continue to provide and support curriculum-related software and hardware.
4. Continue professional development so that all teachers and staff meet core competencies.
5. Increase use of Internet related materials and resources including;
 - streaming video and audio
 - reference resources
 - applications were appropriate
6. Increase involvement in distance learning.
7. Upgrade where necessary;
 - computer hardware and software
 - network hardware and software
8. Review and revise District Technology Plan annually.
9. Created mandated New York State Internet Safety Curriculum.
10. Review and revise Computer Network Policy as necessary.
 - *See attached Computer Usage and Internet Safety Policy (in Appendix C).*

Technology Budget Plan

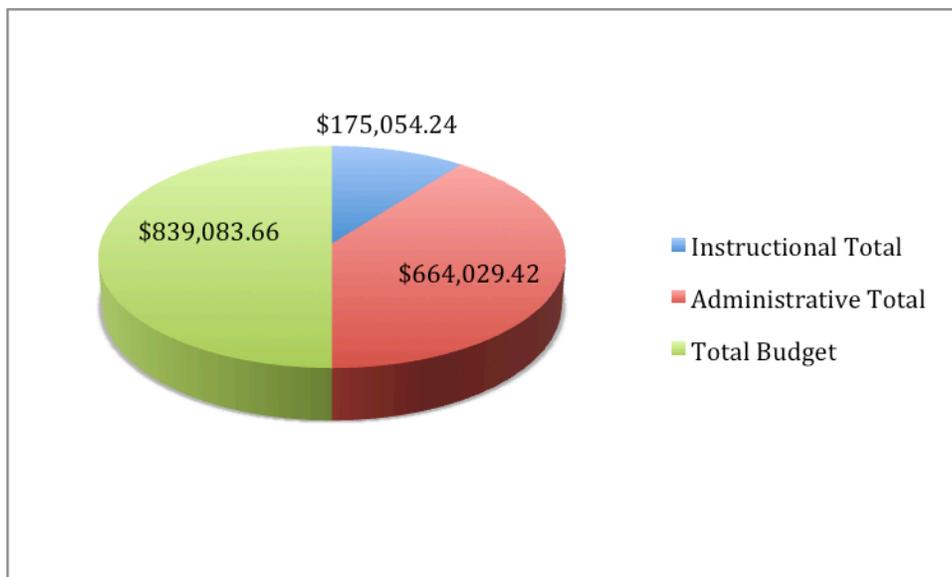
Technology has and will be supported at Susquehanna Valley through many different funding resources and mechanisms. Federal sources include Title IID funding for professional development, hardware and software improvements, while State sources include funding for hardware and software.

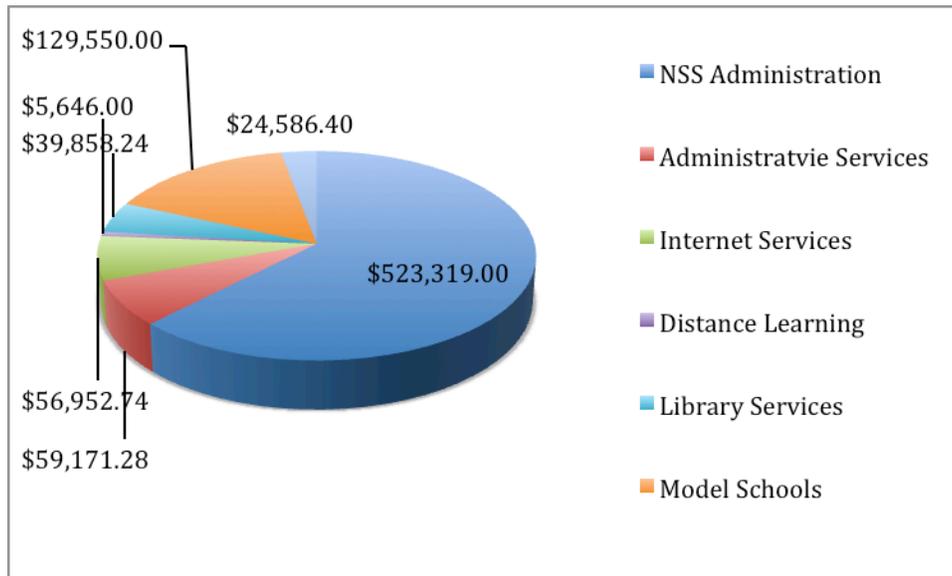
Much of our budget, instructional and administrative is funneled through the local BOCES. This allows the district to continue to support the current upgrade cycle for technology, as well as receiving supported services in many areas.

Yearly budgets for technology needs are established through meetings with each department or grade level. Meetings are held to discuss current needs and concerns, as well as hardware, software and professional development needs for the future.

Monies are budgeted every year to allow Computer Services Support Staff to attend the needed training to stay constant and up-to-date in this rapidly changing field. Staffing and all services are evaluated on a yearly basis for adequacy and adjustments are made.

15_16 Budget





Evaluation

Evaluation will be based on, but not limited to, the following:

- Are the technology tools accessible to all students and staff?
- Do the students and teachers recognize technology as a learning tool and choose to avail themselves of it?
- To what extent do teachers, staff and students have access to a variety of technology tools?
- To what extent are the technology tools used across content areas?
- Has staff (teachers, administrators, support personnel) received the training to effectively operate the hardware and related software in order to improve learning and make administrative tasks more efficient?
- Has technology become transparent in the planning and implementation of the curriculum K-12?

Indicators of success will include:

- Labs, hardware and software being used by all stakeholders.
- The ability of students to conduct research, perform information searches and retrieve reliable information from a variety of sources.
- Technology being indicated on Curriculum Maps and other planning documents.
- Improved student performance on required assessments.
- Observed increased use of technology and the associated tools in both the instructional arena and the administrative arena.

Appendix A – ISTE National Educational Technology Standards

The Refreshed ISTE National Educational Technology Standards for Students

“What students should know and be able to do to learn effectively and live productively in an increasingly digital world ...”

I. Creativity and Innovation

Students demonstrate creative thinking, construct knowledge, and develop innovative products and processes using technology.

Students:

- A. apply existing knowledge to generate new ideas, products, or processes.
- B. create original works as a means of personal or group expression.
- C. use models and simulations to explore complex systems and issues.
- D. identify trends and forecast possibilities.

II. Communication and Collaboration

Students use digital media and environments to communicate and work collaboratively, including at a distance, to support individual learning and contribute to the learning of others.

Students:

- A. interact, collaborate, and publish with peers, experts or others employing a variety of digital environments and media.
- B. communicate information and ideas effectively to multiple audiences using a variety of media and formats.
- C. develop cultural understanding and global awareness by engaging with learners of other cultures.
- D. contribute to project teams to produce original works or solve problems.

III. Research and Information Fluency

Students apply digital tools to gather, evaluate, and use information.

Students:

- A. plan strategies to guide inquiry.
- B. locate, organize, analyze, evaluate, synthesize, and ethically use information from a variety of sources and media.
- C. evaluate and select information sources and digital tools based on the appropriateness to specific tasks.
- D. process data and report results.

IV. Critical Thinking, Problem-Solving & Decision-Making

Students use critical thinking skills to plan and conduct research, manage projects, solve problems and make informed decisions using appropriate digital tools and resources.

Students:

- A. identify and define authentic problems and significant questions for investigation.
- B. plan and manage activities to develop a solution or complete a project.
- C. collect and analyze data to identify solutions and/or make informed decisions.
- D. use multiple processes and diverse perspectives to explore alternative solutions.

V. Digital Citizenship

Students understand human, cultural, and societal issues related to technology and practice legal and ethical behavior.

Students:

- A. advocate and practice safe, legal, and responsible use of information and technology.
- B. exhibit a positive attitude toward using technology that supports collaboration, learning, and productivity.
- C. demonstrate personal responsibility for lifelong learning.
- D. exhibit leadership for digital citizenship.

VI. Technology Operations and Concepts

Students demonstrate a sound understanding of technology concepts, systems and operations.

Students:

- A. understand and use technology systems.
- B. select and use applications effectively and productively.
- C. troubleshoot systems and applications.
- D. transfer current knowledge to learning of new technologies

Appendix B – Policy 1505

Computer Policy 1505

TERMS AND CONDITIONS FOR COMPUTER, INTERNET, ELECTRONIC MAIL AND ON-LINE COMPUTER SERVICE USE

POLICY NO. 1505
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INTRODUCTION

Based upon its role in enhancing instruction and student performance, computer technology including hardware/equipment and software are provided to the students and staff of the Susquehanna Valley School District [herein “District”]. In addition , SV-Net, an on-line computer service which provides access to the Internet, electronic mail and other forms of electronic communication is also provided to students and staff of the District. The computers, including SV-Net, are collectively referred to herein as the “System.” The System is run by System Administrators. The System Administrators are authorized to implement appropriate additional guidelines consistent with the intent of this policy, as may be necessary. The System shall be used only for purposes related to the educational mission of the District. The System is not to be used for personal matters.

GENERAL INFORMATION

This policy is enacted so that students, parents and staff of the District are aware of the responsibilities they are about to acquire with respect to the System. Upon completion of a basic training course under the direction of the System Administrators, and receipt by the District of this policy signed by the student and their parent or guardian, or by the staff member as applicable, students and staff will be given an account number and a password. The System Administrators will keep a record of each individual’s account number and password. Each user is responsible for maintaining the privacy of her/her own password. **Password sharing is prohibited and can result in revocation of user rights.** Any change in user information must be reported to the System Administrators, including changes in name, address, school enrollment, etc.

There are currently no charges for the use of District computers or SV-Net. The Superintendent of Schools is authorized to impose user charges should it become fiscally prudent to do so in the future.

Security on any computer system is a high priority, especially when the System involves many users. If a user feels that they can identify a security problem on the System, the user must notify a System Administrator. The user should not demonstrate the problem to others.

The System Administrators and the District do not warrant that the functions or services performed by, or that the information or software contained on the System will meet the users’ requirements or that the operation of the System will be uninterrupted or error-free or that defects in the System will be corrected. The System is provided on an “As Is, As Available” basis. The District does not make any warranties, express or implied, including, without limitation, those of merchantability and fitness for a particular purpose with respect to the System and any information or software contained herein.

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DISK USAGE

The System Administrators reserve the right to set the quota for disk usage on the System. A user who exceeds their quota will be advised to delete files and return to compliance. Users may request that their disk quota be increased. A user who remains in non-compliance of disk space quotas after seven (7) days of notification will have their files removed by a System Administrator.

INTERNET ACCESS

Unless required as part of an assignment, the use of the System is a privilege, not a right. This privilege may be suspended or revoked for failure to follow this policy. Even if System use is part of an assignment, such use may be suspended or revoked if the assignment is modified or alternative access is available. Students and staff shall be permitted to use the Internet to investigate and research topics being studied

in school, community service activities, employment opportunities and continuing education alternatives that are related to the educational mission of the District. It is also important that users recognize that the Internet and information networks are public places. Therefore, users' actions may be "seen" or known by other users of the Internet. Privacy can never be guaranteed when using the Internet. For your own safety and the safety of others, use caution at all times when using the Internet.

SV-Net provides, through connection to the Internet, access to other computer systems around the world. Users and parents of users under the age of 18 understand that the System Administrators and the District do not have control over the content of information residing on these other systems. In an attempt to restrict students and staff from accessing inappropriate material, the District has installed filtering software on all District computers which have Internet access. Inappropriate material, as that term is used in this policy, includes material which is obscene, pornographic or harmful to minors. Material which is harmful to minors includes pictures or images which appeal to prurient interests in nudity, sex or excretion, that depict sexual acts in an offensive way or which lack serious literary, artistic, political or scientific value. Despite the use of filtering software, it is impossible for the District to restrict access to all inappropriate material. As such, the District cannot be held liable for users' actions when accessing inappropriate material. The user is ultimately responsible for his/her actions in accessing Internet material.

In addition to inappropriate material, students, parents, and staff are also advised that the Internet contains defamatory, inaccurate, abusive, threatening, racially offensive, and illegal material. The District does not permit or condone accessing or using such materials.

Any opinions, advice, services or other information expressed by users, information providers, service providers, or other third-parties on the Internet are those of the providers and not of the District.

ELECTRONIC COMMUNICATIONS (E-MAIL) ACCESS

With the spread of electronic telecommunications, the District recognizes that staff and students may use telecommunication to share ideas, transmit information and contact others. As staff members and students are connected to the global community, their use of the system brings responsibility as well as opportunity.

The District expects that all students and staff will use electronic mail and the System consistent with this policy and apply them in appropriate ways to the performances of tasks associated with their positions or assignments. Electronic mail is not to be used to communicate confidential information about students, staff members, or other individuals. Personal identification information regarding minors may not be disclosed, used, or disseminated without prior written permission.

With respect to staff, the District may rely upon electronic mail to communicate information and all staff will be responsible for checking and reading messages daily.

Any information sent or received via electronic mail becomes a District record that may be accessed and its contents disclosed by the District. Electronic mail transmissions and use of other forms of electronic communications by students and staff shall not be considered private or confidential and may be monitored at any time by the District to ensure appropriate use for educational or administrative purposes

UNACCEPTABLE USES OF THE SYSTEM

When using the System, it shall be a violation of this Policy for students and staff to engage in any of the following activities:

1. Accessing or publishing any inappropriate material or material which is harmful to minors as those terms are defined herein.
2. Publishing or accessing over the System any information which violates or infringes upon the rights of any other person or any information which would be abusive, profane, or sexually offensive to any person.
3. Soliciting anyone to use or purchase goods or services.
4. Using the System to conduct any business activity.
5. Using the System to solicit the performance of any activity which is prohibited by law.
6. Using the System for any commercial purpose including ordering or purchasing services or merchandise.
7. Submitting, publishing or displaying or accessing any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.
8. Encouraging the use of controlled substances.
9. Transmitting material, information or software in violation of any local, state or federal law.
10. Connecting hardware/equipment/peripherals to or disconnecting hardware/equipment/-peripherals from the System.
11. Engaging in hacking activities.
12. Violating any copyright or trademark laws, or plagiarizing any material.
13. Disseminating personal information about oneself or others, including name, address, e-mail address or telephone number.
14. Vandalizing the System. Vandalism is defined as any malicious attempt to harm or destroy the data of another user, the District or any agency or network connected to the Internet. This includes but is not limited to the uploading or creating computer viruses.
15. Entering or communicating within a chat room.
16. Posting items to a message board with the express consent of the System Administrator.

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17. Connecting any hardware, including personal or laptop computers, to the System without the express consent of the System Administrator.
18. Uploading any software without the express consent of the System Administrator.
19. Violating any license agreement or District policy regarding licensing.
20. Attempting to log onto the system using another user's password or attempting to log on as a System Administrator.
21. Using any Real-Time Conference or Interactive feature without the consent of the System Administrator.
22. Reading, deleting, copying, or modifying in any way e-mail intended for another user, or interfering with attempts of other users to send e-mail.
23. Harassing another user. This includes the sending of unwanted mail.
24. Engaging in any other activity which interferes with the proper functioning of the System, including disabling filtering software.

ENFORCEMENT PROVISIONS

In order to ensure adherence to this Policy, the System Administrators and the District reserve the right to monitor all activity on the System and to inspect all files stored on the system. Privacy is **not** guaranteed and System users should not expect that files stored on the System will be private. A user of the System has no expectation of privacy as to his or her communications or the uses made of the internet or the System.

Any action by a user that is determined by a System Administrator to constitute an inappropriate use of the System or to improperly restrict or inhibit other users from using and enjoying the System may result in termination of an offending user's account and any disciplinary action deemed to be appropriate by the District.

Users specifically agree to indemnify the District and the System Administrators from any losses, costs or damages, including reasonable attorneys' fees incurred by the District or the System Administrators relating to, or arising out of any breach of this Policy.

Permission to use the System may be revoked at any time by the System Administrators or the District. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the System.

Violation of this Policy will be dealt with according to the discipline policies of the individual school building and the District. This may include revocation of the user's password. If the District determines that a federal or state law has been violated, the District may contact the proper authorities and the user may be subject to civil or criminal penalties.

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ADDITIONAL PROVISIONS

Any user may terminate their access to the System by sending notice to a System Administrator. Terminations will be effective the day that a System Administrator receives notice or any future date so specified in the notice. Accounts which are inactive for more than thirty (30) days may be removed along with that user's files without notice being given to the user. Any user who graduates from the District or who no longer attends school within the District shall have his/her account automatically terminated as of the date of graduation or departure.

This policy shall be interpreted, construed and enforced in all respects in accordance with the laws of the State of New York. Each party irrevocably consents to the jurisdiction of the courts of the State of New York and the federal courts situated in the State of New York, in connection with any action to enforce the provisions of the policy to recover damages or other relief for breach or default under this policy, or otherwise arising under or by reason of this policy.

The signature(s) at the end of this document is (are) legally binding and indicate(s) the party (parties) who signed has (have) read this policy and understand its significance.

WEB PAGE

Purpose

To provide standards for authorized Susquehanna Valley (SV) staff and students that use the Internet to facilitate instruction or to promote programs for students.

WEB AUTHORING POLICY

All web authors (students, faculty, staff) must participate in training to familiarize themselves with appropriate and acceptable website posting procedures. The SV Web Manager reserves the right to edit, disconnect or remove any web pages that are not in compliance with the SV web policy. Failure to follow the outlined regulations and procedures may result in the loss of authoring privileges or more stringent disciplinary measures. Therefore, all SV web material must adhere to the following standards:

Subject Matter

- Content must relate to curriculum, instruction, or SV related activities.
- Unless authorized by the SV Web Manager, staff and/or students will not publish personal home pages as part of any SV website or create them for other individuals or organizations not affiliated with SV.

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- Documents may not contain objectionable material or link to objectionable material. Objectionable material means any image, text, sounds, graphic, or other visual, textual or audio material which presents sexually explicit or sexually suggestive material or which presents material which promotes hatred directed toward any individual, person, or group of persons or advocates violence against any persons, group of persons, or institution.
- Any material posted on the web on a SV website should be credited to the author or owner of such material, whether the material is copyrighted by another owner or author. Permission of the owner or author must be sought before such material is posted on the web.
- Any links to non-SV hosted web pages or website will have a disclaimer indicating that the user is leaving the SV server and SV is not responsible for content/material.
- The web server may be examined periodically to check for the timeliness, appropriateness, and relevance of its pages and for compliance with the policy.

Student Safeguards

- Use of student names, pictures, videos, or audio clips on SV web pages must have signed parent/guardian approval on file for students under 18 years of age and the written permission of the student if over 18 years of age.
- Written permission to display student work on SV web pages must be obtained from parent/guardian if student is under 18 years of age and from the student if over 18 years of age.
- Each teacher is responsible for the posting of student's name, pictures or images, or the display of student work on SV web pages, must maintain the parental permissions set forth above. Such parental permission slips should be presented to the SV Web Manager for examination upon demand.
- Web pages or file names may not include a student's phone number, home address, email address, or names of other family members, friends, and/or relatives.

Staff Safeguards

- Personal information about employees (home address, home phone number, personal email, pictures, etc.) is prohibited.

Internet Content Filtering

- SV, in accordance with the provisions of "The Children's Internet Protection Act (CIPA)," requires all SV computers with Internet access that are used by students and staff to be equipped with filtering or blocking technology.
- No filtering technology can guarantee that students will be prevented from accessing inappropriate locations. Proper supervision will be provided to students while accessing the Internet to further ensure appropriate usage.

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- SV shall provide certification to document the installation of filtering/blocking technology for its computers with Internet access for students. This certification will fulfill the requirements under the Children's Internet Protection Act (CIPA) to ensure the continuation of Federal Universal Service Discounts (ERATE).

Technical Guidelines

- A clearly defined purpose or goal should be written before any new website page is developed.
- Information should be current and up to date.
- All web pages must adhere to SV website standards and guidelines.

REVISED AND APPROVED: **October 19, 2004** (Electronic mail provisions added)
REVISED AND APPROVED: **February 20, 2003** (Web Page provisions added)
REVISED AND APPROVED: **October 18, 2001**
ADOPTED: April 4, 1996

Use Agreement Form

SUSQUEHANNA VALLEY SCHOOL DISTRICT SV-NET/ INTERNET/ SYSTEM ACCEPTABLE USE AGREEMENT

Please read this agreement carefully before signing. Parents should discuss this fully with their child. The following describes the acceptable use of the SV computers, computer networks, the internet and electronic mail [herein the System].

Purpose : All staff and students will be informed of their rights and responsibilities as users of the district System. The Internet provides another research tool for students and staff. Use of the System must be in support of education and research. It must be consistent with educational objectives of the stated project and the Susquehanna Valley School District. Transmission of any material in violation of state regulation is prohibited. This includes, but is not limited to: Copyrighted material, threatening or obscene material, or material protected by trade secret.

The SV-NET is an on-line computer service provided to the students and staff by the Susquehanna Valley School District. The System is provided for staff and students to conduct research, prepare and grade classroom materials, and communicate with others in support of their job tasks. Access is a privilege, not a right and therefore entails responsibilities. Users of the district System are responsible for their behavior and communications over the System (School Board Policy #1505). System storage areas are school property and as such are subject to manipulation and review by school officials to maintain system integrity and insure that users are using the system responsibly. Access to the internet requires additional permission from parents. Users should not expect that files stored on the will be private.

It will be considered a violation of the school board policy (#1505) for a user (student or staff) of the district's System to: **(Read carefully)**

1. Send or display offensive messages or pictures
 2. Use obscene language/or graphical gestures (rename or place in text or graphical form obscenities)
 3. Harass, insult or attack others to offend or traumatize others
 4. Damage computers, computer systems or computer networks
 5. Violate copyright laws
 6. Use another's password
 7. Trespass in another's folders, work files
 8. Intentionally waste limited resources
 9. Employ the network for commercial purposes
 10. Request unnecessary and lengthy material that ties up system resources
 11. Attempt to circumvent any computer security measures imposed by the District or non-District organizations on the Internet.
 12. Do not reveal your address or phone number or that of other students or colleagues. If an address is required to download information, see the school person in charge.
 13. Do not use the network in such a way that you would disrupt the use of the network for others.
 14. Do not use the network in such a way that you would disrupt the use of the network for others.
 15. All students permitted on the Internet will receive a training session/sessions in basic Internet use by their teacher or the library/computer room staff.
 16. Access will be supervised and a log will be maintained.
 17. Students who accidentally arrive at inappropriate sites must leave promptly and notify the school person in charge.
- Consequences for Violating Policy:
18. Loss of access to any or all System resources including: SV-NET (Computer System, e-mail) /Internet(temporary or long term)
 19. Additional disciplinary action as provided by law.
 20. Law enforcement agency involvement (if necessary)

SUSQUEHANNA VALLEY SCHOOL DISTRICT
SV-NET/INTERNET/SYSTEM USE AGREEMENT

SV Student Or Staff Member

I understand and will abide by attached SV-NET/INTERNET/SYSTEM USE AGREEMENT. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and or appropriate legal action.

User's (Staff Member) Full Name: _____

Position/Title in School District: _____

User's Signature: _____

Date: _____

Address

Street: _____

City: _____

State: _____ Zip: _____

User's Signature: _____ Dated _____

Parent Or Guardian:

As parent or guardian of this student, I have read the SV-NET/INTERNET/SYSTEM USE AGREEMENT. I understand that internet access is designed for educational purposes and any violations (School Board Policy 1505) will result with consequences as described. I also recognize it is impossible for Susquehanna Valley Central School District to restrict access to all controversial materials and I will not hold it responsible for materials acquired on the network. I hereby give permission to grant user privileges to my child and certify that the information contained on this form correct.

User's (Student) Full Name: _____ Dated _____

Address _____

User's Signature (Student) _____ AND/OR (age dependent)

Parent or Guardian's Name (please print) _____

Parent Or Guardian's Signature: _____

Dated: _____