SUBJECT: TRANSPORTATION PROGRAM

Pupil transportation is a major function of our educational process. It requires special attention so that the greatest benefit will accrue to the School District from the dollars expended. It is important to set forth the major objectives which serve as a guide in the management of the pupil transportation program. It is also essential for our parents and students to recognize that they have important responsibilities to insure a safe transportation program. Under the regulations and children between the home and the school bus pickup. Students have the responsibility to behave in a manner which is safe and appropriate at the bus stops and on the bus.

The objectives of the School District include the following:

a) To furnish transportation to those students whose health or distance from the school make the service essential.

b) To provide the safest possible transportation.

c) To operate the program efficiently and economically.

d) To adapt transportation to the requirements of the instructional program.

e) To maintain conditions on the bus which are conducive to the best interest of the pupils, including the mental, moral, and physical considerations.

f) To comply with all state laws, regulations, and mandates.

g) To promote a public understanding of the entire transportation program including safety, efficiency, adequacy, and standards of service.

h) To establish and review each year routes to achieve the foregoing.

Types of Transportation

a) Regular Transportation for public, private, parochial, and handicapped students necessary to transport such students to and from school.

b) Field Trips for public school students which are instructional in nature, organized and supervised by members of the instructional staff, which are conducted during normal school day, evenings, and holidays. Approximate limits one way are:

1. K through 5 = 50 miles
2. 6 through 12 = 110 miles

(Continued)

SUBJECT: TRANSPORTATION PROGRAM (Cont'd.)

c) Extracurricular transportation of a non-instructional nature for events are conducted after normal school hours during the weekend and holidays. Such transportation (i.e., interscholastic competition) must be properly supervised. Approximate limits one way are:

1. K through 5 = 50 miles
2. 6 through 12 = 110 miles

d) The mileage limits established for field trips and extra-curricular activities (above) may, on occasion, be subject to exception. Any exception to the conditions set forth by this policy must be recommended by the Supervisor of Transportation and approved by the Superintendent of Schools.

e) Activity Buses - Secondary: Transportation from school after normal school hours. This is limited transportation, not necessarily directly to students' home or pickup point.

f) Transportation - Non-school Days (Saturday, Sunday and holidays):

1. Transportation shall be provided on Saturday, Sunday and holidays for resident, District public school pupils who are participating in approved District programs under supervision of certified staff.

2. Transportation to private, parochial, or handicapped schools on these days shall be provided only as required by law.

g) Transportation - Summer Recess

Transportation shall not be provided during the summer recess months unless specifically mandated by law or authorized by the Board of Education.

Eligibility Requirements

All of the following distance criteria are to be determined by measuring from the legal residence of the pupil desiring transportation to the school of attendance (or to an established bus route), using any device capable of such measurement, over the nearest public route.

a) New York State does not require door to door transportation. The state says a district may require children in grades K through 8 to walk a distance of up to two (2) miles and children in grades 9 through 12 to walk a distance of three (3) miles from their homes. All transportation in excess of distances authorized by New York State law becomes an expense of the taxpayers of the district which, if provided, must have voter approval. In this School District the following shall apply:

(Continued)

SUBJECT: TRANSPORTATION PROGRAM (Cont'd.)

1. Elementary public school pupils attending grades K through 5 who live at least 1/2 mile from the school they attend or an established bus route and not more than fifteen (15) miles from the school are eligible for transportation.

2. Secondary public school pupils attending grades 6 through 12 who live at least 3/4 mile from the school they attend or an established bus route and not more than fifteen (15) miles from school are eligible for transportation.

b) Private and parochial school students transportation services provided to public school students will be offered equally to private and parochial pupils in like circumstances when transportation requests received in accordance with New York State Education Department and District regulations.

c) Classified pupils transportation services shall be provided for said pupils from birth to four (4) years as ordered by family court. For children ages five (5) through twenty-one (21), a recommendation of the Committee on Special Education will be submitted to the Board of Education for approval. Transportation for these pupils will be provided on a curb to curb basis as required by law. Drivers will not enter house or schools for the purpose of picking up or discharging pupils. It is expected that parents will be at the home and trained instructional or non-instructional staff members at the school will be available to assist the children from these points.

Regulations to Carry Out the Transportation Program

The Superintendent of Schools is directed to establish the necessary administrative regulations to carry out New York State law and to most effectively carry out the District Transportation program objectives. Such regulations include, but are not limited to, provisions for establishing bus routes and stops, providing for the administration of the program, rules and regulations for student conduct on buses and at bus stops, punishment for rule infractions, procedures in case of accidents, bus purchase and preventative maintenance.

Scheduling and Routing

Bus routes are authorized by the Board of Education and any requests for a change must be submitted to the Superintendent or his/her designee.

Transportation services shall be provided to meet the needs of the students of the District within specified limits and areas established by the Board of Education.

(Continued)

SUBJECT: TRANSPORTATION PROGRAM (Cont'd.)

Transportation in Personal Vehicles

Personal cars of teachers and staff shall not be used to transport students except in the event of extenuating circumstances and authorized by the administration.

Education Law Sections 1501-b, 3602(7), 3620-3628, 3635 and 3636

NOTE: Refer also to Policy #7131 -- Education of Homeless Children and Youth

Adopted: 6/15/11